

# Bachelor Students - Turkish Programs

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## Introduction

Welcome to the registration and orientation guide for the Associate\Bachelor Students - Turkish Programs. This guide will provide you with all the necessary steps and information for completing your registration and starting your academic journey.

## Registration Process

Please follow the registration procedure as outlined below.

### **1. First Registration (International Office):**

After receiving the Final Acceptance Letter, the student needs to visit the International Office with the required documents:

- Passport
- Residence Permit Card (if available)
- 3 Photos
- Official High School Diploma (with officially approved Turkish or English Translation)
- Official High School Transcript (with officially approved Turkish or English Translation)
- Receipt of deposit payment

Before coming for registration, the student must pay half of the program price to complete the registration. The remaining amount can be paid in two installments or on the same day for a 5% discount.

### **2. Final Registration (Student Affairs Office):**

After completing the first step, submit files to the Student Affairs Office to obtain:

- Student Certificate
- Student Card
- Student Mail & Password

### **Contacting the Registration Office:**

- Email: admission@fbu.edu.tr
- Phone: +90 549 832 57 82 / + 90 549 832 57 83

## Program-Specific Guidance

### TÖMER Department:

**-Target Group:** International students enrolled in Turkish-language programs who cannot provide evidence of Turkish language proficiency during registration.

**-Exam Requirement:** These students must take the Turkish Proficiency Exam conducted by FBÜ TÖMER (Fenerbahçe University Turkish and Foreign Languages Research and Application Center).

### Exam Levels and Outcomes:

**-B2 and Above:** Students with B2 or higher proficiency can directly start their respective programs.

**-A1, A2, and B1 Levels:** Students with these proficiency levels must participate in language education programs organized by FBÜ TÖMER for the 2024-2025 Academic Year.

### Step-by-Step Registration:

1. **Visit the Website:** Go to the FBÜTÖMER website at <https://fbutomer.fbu.edu.tr>
2. **Locate the Exam Button:** Scroll down to the bottom of the page.
3. **Click the "Türkçe Yeterlik Sınavı" Button:** This button allows students to apply for the exam.
4. **Direct Students to the Website:** During the registration process, ensure that students are guided to the relevant internet address for exam application.

### Initial Exam Date:

**-Provisional Date:** The exact date is not yet confirmed, but the exam is tentatively scheduled for the week of September 2.

**-Notification:** Once the date is finalized, both the university staff and the students who have registered for the exam will be notified.

### Exams for Late Registrants:

**-Weekly Exams:** For late-registering international students, weekly exams will be conducted.

**-Announcement of Dates:** The dates for these exams will be announced on the FBÜ TÖMER website.

### Exam Results:

**-Publication:** Results will be published on the FBÜTÖMER website in compliance with the Personal Data Protection Law (KVKK).

### **Valid Language Certificates:**

**-Accepted Institutions:** Students with B2 or higher certificates from Turkish higher education institutions or Yunus Emre Institute can study in Turkish-language programs.

**-Verification:** These certificates will be verified and approved by FBÜ TÖMER.  
In-Person Verification

**-Importance of Face-to-Face Verification:** Students must meet with the center staff for document verification.

**-Location:** Direct students to the FBÜ TÖMER office located on the 1st floor of Building B, rooms 107 and 108.

### **Contact Information:**

**Mobile Contact:** Students can contact the center via WhatsApp by clicking the WhatsApp icon on the website.

**Phone Number:** For those without internet access, the mobile contact number is +90 549 831 78 55.

**Email:** The center's email address is [tomere@fbu.edu.tr](mailto:tomere@fbu.edu.tr)